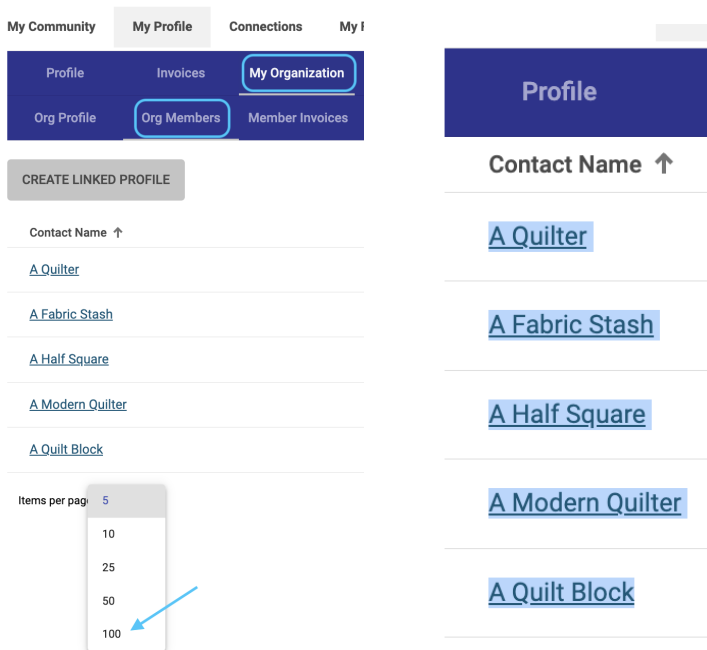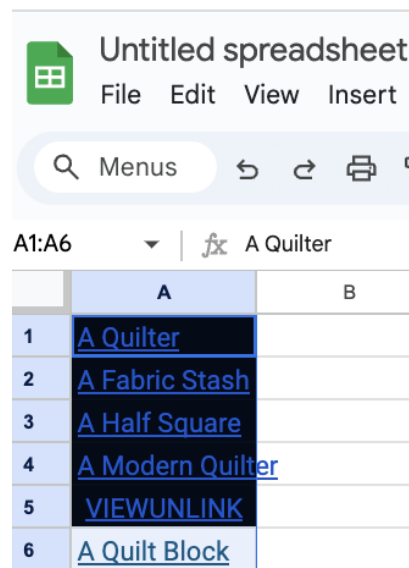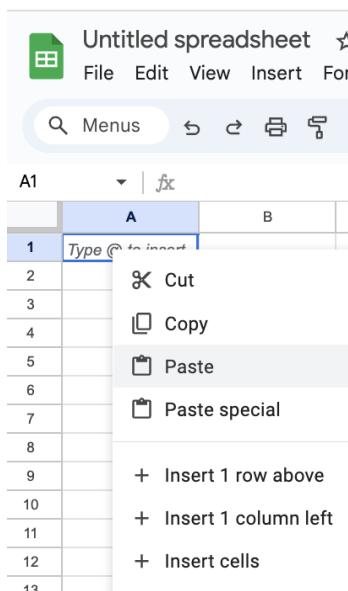# How to Copy MQG Roster into a Google Sheet

- Go to your **My Profile** page
- Click on **My Organization**
- Click on **Org Members** to bring up your guild's roster
- Scroll down and select **"100"** per page
- Use your mouse to Highlight and select all of the names.
- Right-click and **Copy** them.

- Open a Google sheet
- Click on the 1st cell
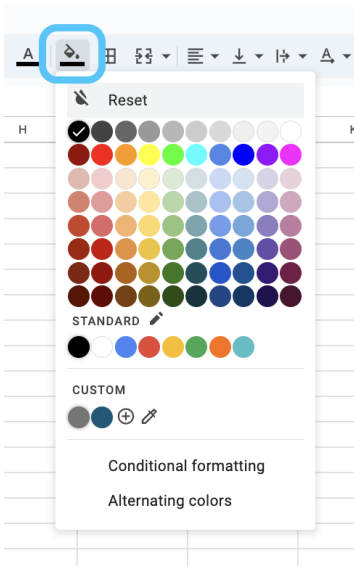- Right-click and **Paste**
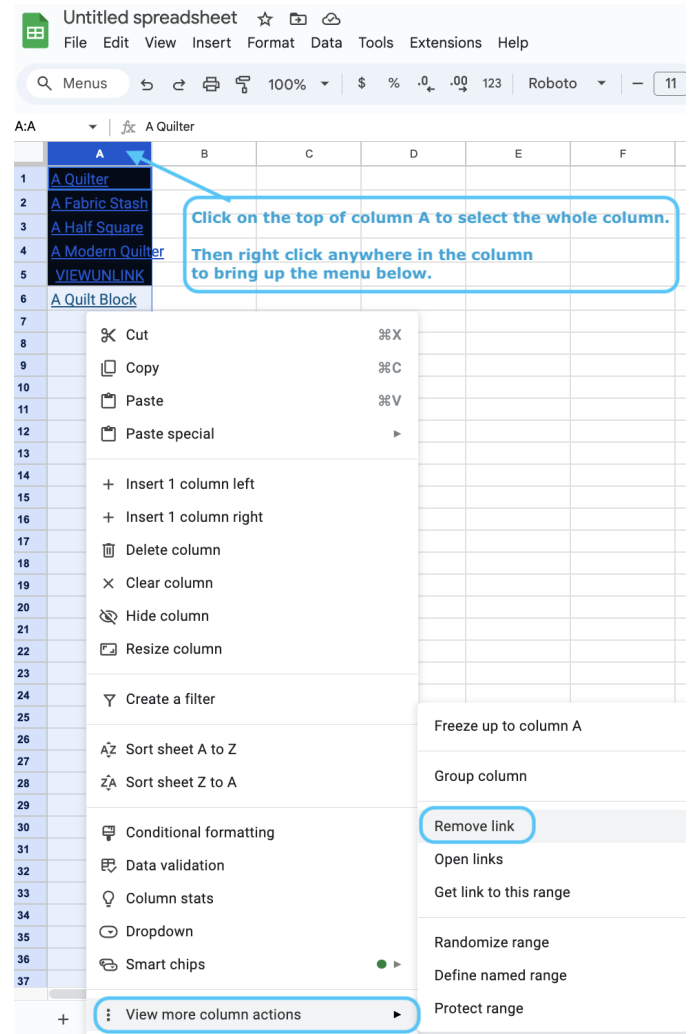- It will look weird!

If you have more than 100 members
- Go to the next page of your roster
- Select all of the names on that page
- Go back to the sheet
- Select the **first open cell** in column A
- Right-click and **Paste**
- Repeat as needed

Once all of the names have been added to the sheet

- Click on "**A**" at the top of the column to select it
- Right-click anywhere over the selected column
- Scroll down the menu that opens up
- Click **View more column actions**
- Click **Remove link**

Click on the top of column A to select the whole column.

Then right click anywhere in the column to bring up the menu below.

- Next with the entire column still selected
- Go to Fill color
- Click **Reset**

- Now you'll have a list of all of your current members.

- Name your Sheet, add a heading row and other columns as desired to keep track of who has paid.